

Cowork Center Automation Platform



CLOUD BASED SOLUTION

Comprehensive tool to easily build and manage coworking spaces, executive suites and business centers.

Everything you need in one toolkit!

WHITE LABELED: Set to your branding and website

NEW MEMBER SIGNUPS: By staff or client from any device

RESERVATIONS: Interactive, realtime scheduling by staff or clients

INVENTORY: Customizable, responsive, with automatic features

BILLING: Recurring and one-time

REPORTS: Everything you need to run your business in real time!

COMMUNICATIONS: To all or any groups

Look at the BEST Cowork/Business center management software out there!

...giving you automated financial control, member/client self-sufficiency and communication, scalability to grow easily, and one-view calendaring

The Reality... You're running a center because you love to connect people and build community. In reality, though, the detail and daily tasks can be tedious... reducing revenue, member retention, and room to create a sustainable business.

The Solution... Deskworks lets you do what you love by helping you build a profitable and sustainable workspace center. It's our comprehensive, integrated, cloud-based software solution to comprehensively manage your center.

To get started...

Your subscription to Deskworks workspace management software includes everything to run your center. No extra charges for additional staff, no extra charges for increasing your prices, no extra charges for standard features. The subscription gets you the full reservation system, accounting system, reporting system, new member registration, member management and communication, online and mobile use for all your members.



Use Satellite Deskworks to easily manage and build coworking spaces, executive suites and business centers. Everything you need in one toolkit!

White labeled
Setup to match
your website,
logo

Simple API
Connect easily
to other software

Mobile
responsive,
cloud-based

Access from any
device or
platform

Easily
customizable
new reports,
features built
quickly

Add a link to any
other URL
directly onto the
Menu Bar!

Satellite Deskworks

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Empower Member/Client

- **Online self-registration** on any device, with contract agreement, E-notification to staff
- **Staff registration** for real world flexibility
- **Member online privileges** include viewing usage, pulling statements, editing profile and adding billing information
- Reservations and calendar view by members in real time — frees up staff time
- **Member Communicator** lets members interact, post jobs and challenges, and lets others see them.
- Instant! Simple, real-time information
- Income, Membership, A/R, Items Sold, Recurring Billings, and more
- Deposit Reports to reconcile bank-downloaded income
- Multiple site selection for any date range — PDF or .csv
- Additional reports available quickly as needed

Reservation Calendar System

- Online! By member, non-member and staff
- Interactive, real-time selectable time slots, dates
- Repeat reservations by day, week, month
- Notifications 'pushed' to Center Coordinator
- Space and equipment can be added and removed with one click!
- Automatic integration with other online calendaring systems
- Automatic Recurring Billing by credit card, ACH or email — on any schedule
- Bulk invoices and charges — quick select multiple postings to 'pay now' or on automated monthly 'sweep'
- Pre-set invoices and statements pulled and sent in seconds when needed
- Custom charges and payments can be posted, viewed or processed any time
- "As Needed Plans" automatically renew and charge credit cards when empty
- Automated email notice for receipts, incomplete charges and expired credit cards
- Part number system for tracking what sells, Quick Books integration and organizing products

Flexible Automated Inventory System

- **Simple setup** of plans, spaces and services — add passes/credits, bill on any schedule
- Reservations and usage **automatically post and "sweep"** to monthly invoice
- Multiple items can be **grouped** into packages
- **Varied price lists** enable different prices based on member plan
- Specials, discount codes and billing time periods selectable
- Integration with any standard accounting program through a 5-minute monthly process

Scalability

- Immediate setup for new sites
- Membership Growth managed easily
- New products/plans added instantly — used across all sites
- Unlimited price lists for each site
- One-click reporting for individual or all sites
- Multi-site activation for members

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